



Enrollment Policy

Applying for Admission

Families can obtain and submit an application for admission online at ApplyPhillyCharter.org or apply via the Apply Philly Charter toll-free number, 1-800-891-3999. Families are welcome to visit the School for assistance, and families will be provided with information on how to apply and, subject to availability, a computer or tablet to access ApplyPhillyCharter.org. The online application is available for translation into multiple languages. The toll-free number has customer service representatives who can assist families in multiple languages and includes after-hours support. People for People Charter School will provide reasonable accommodations in the event that an individual requests to submit an application in person. Paper applications are not available and PFPCS will not accept or enroll any applicant whose application is not recorded through the Apply Philly Charter system.

The application process only involves submitting the application form by the deadline. No interview, school tour, information session, or fee is required.

Once the application is submitted, the applicant will receive an email or text message confirmation. Applicants who are unable to provide an email address will receive a confirmation of their application submission via postal mail to the address recorded on the application.

All complete applications submitted after the close of the application window may be offered admission to the School in the order received only after PFPCS has exhausted the waiting list of students whose applications were received by the deadline.

How is Application Data Stored?

In accordance with applicable laws (FERPA, PPRA, COPPA), applicant data is maintained through the Apply Philly Charter system. Applicant data will not be shared with any schools to which the applicant did not apply.

Lottery

Apply Philly Charter will manage lottery data for People for People Charter School.



All remaining students that were NOT selected in the lottery will be placed on the waiting list in order of the lottery results. Families will be notified of this through an email from Apply Philly Charter.

Any student who applies after the application deadline listed above will be placed on the waiting list after those students who applied before the application deadline on a first come, first served basis. The waiting list is valid for one school year only and is based on current year applications.

We do not require school-wide re-enrollment paperwork for each school year. All students currently enrolled and attending People for People Charter School automatically re-enroll for the following school year.

Lottery Preferences

As required by PA charter school law, People for People Charter School uses a lottery system for admitting its students. PFPCS offers Sibling Preference. In order to be eligible for the sibling preference, the applicant must be related to a current student in one of the following ways: 1.) has a shared legal guardian or there is shared legal custody of both students by a common individual or 2.) is a half sibling, step sibling, or biological sibling. Residing at the same address as a current student alone does not make an applicant eligible for the sibling preference. In order to be eligible, applicants must indicate the sibling preference on their application. People for People Charter School will not retroactively apply sibling preference for anyone who did not request the sibling preference at the time of application prior to the application deadline. PFPCS reserves the right to determine if a student is eligible for sibling preference. Siblings of currently enrolled students will be placed on a priority list before the lottery. Preference will be extended from newly enrolled students to their siblings, provided that all siblings seeking enrollment submitted applications prior to the application deadline and indicated the sibling relationship on the original application. Once the sibling selected in the lottery has submitted complete enrollment paperwork to the school, any of his/her eligible siblings will then be placed at the top of the waiting list (by the lottery order of the not-yet-enrolled sibling if more than one such applicant is on the waiting list at a time).

Confirming Enrollment

It is important to understand that being selected in a lottery is only one step involved in enrolling at People for People Charter School. The next step involves submitting the required documents by the proper deadline or your spot will be forfeited. Instructions for submitting these documents are included on the



Enrollment Packet. Materials may be submitted in-person at 800 N. Broad Street, via email to fmcelveen@pfpcs.org, or via fax at (215) 763-6210.

Failure to meet this deadline forfeits your spot at PFPCS. Exceptions will be made only for families with language barriers, and only when those families face extenuating circumstances. The only required material to continue the enrollment process is as follows:

- Proof of Age
- Proof of Residency
- Record of Required Immunizations
- Act 26 Form / Parent Registration Form
- Home Language Survey

No other documents are required for enrollment. Parents may choose to provide the School with additional documents, including previous school records. Students who submit these five required documents by the enrollment deadline are considered enrolled for the 2022-2023 school year.